

INFORUM[®] Virtual Center

Collaborate *more effectively* ...

Manage *more successfully* ...

Achieve *more quickly!*



INFORUM Virtual Center integrates communication, data collection, knowledge management, center management, and planning tools in a single Web-based system. Its end-to-end functionality supports all the activities needed to manage any-size project and achieve any business goal – from setting objectives, to tracking progress, to measuring results. And its power to break down communication barriers lets you share any information with anyone at anytime in anyplace. With Web-based access to all this functionality just a click away, you and your most far-flung colleagues can collaborate more effectively, manage projects more successfully, and achieve goals more quickly.

INFORUM Virtual Center is fully functional right out-of-the-box. Yet it is also 100% customizable and scalable to any size organization. You can create your own virtual center in hours without any technical know-how – building one or more “offices”, each containing a number of “rooms” with powerful functionality, links to external files and URLs, and doors to control access. You can even construct a “virtual office park” of interconnected virtual centers. Modifying a virtual center is also a snap: You can add, delete, and replace offices, rooms, doors, data topics, functions, and users in seconds.



FEATURES

All-in-one virtual office solution: Integrates communication, data collection, knowledge management, center management, planning tools, and third party applications into a single system.

Instant Web presence: Launch a fully functional, multi-purpose, preconfigured home page quickly and easily!

Multiple viewpoints for productivity: Hundreds of users can access a single virtual center, yet each views relevant information and functions tailored to his or her needs.

Linking capabilities for maximum flexibility: Expand the system by linking multiple centers into a virtual office 'park'.

100% scalability to grow with your needs: Handle an unlimited volume of data, number of users and amount of functionality.

100% customizable: Change your virtual center easily via an easy -to-use process and templates. Then easily customize them - adding, deleting and replacing data topics, functions and users.

Strategic/tactical planning: Develop strategic plans, integrated with tactical implementation plans, and measure results.

Secure Web-based solution: Control access via built-in user authentication; integrate encryption/firewall systems.

BENEFITS

- Reduce cost and time; work faster and smarter in a secure virtual office environment
- Collaborate with colleagues across organizational and geographic boundaries
- Build more cohesive and responsive teams
- Coordinate activities of project teams
- Prevent corporate data loss; capture, store, manage, and distribute information
- Build stronger ties with customers and others outside your organization
- Meet tight schedules and budgets
- Start small: It's easy to get up and running!
- Grow fast. It's scalable and affordable!

PRODUCT FUNCTIONS

INFORUM Virtual Center's standard configuration includes the following functionality, which can be customized quickly and easily to meet your needs.

Desktop Utilities lets you access user directories, send electronic messages, maintain calendars, and keep up-to-date with new developments. You can even link directly to other virtual centers, Web sites, databases, or software applications without ever leaving your INFORUM Virtual Center environment.

Communication Mechanisms let users share information and collaborate as they work toward a common goal. Each virtual center consists of a set of interactive pages for two-way communication. The system also includes e-mail, broadcasting, discussion boards, Digital Express for electronic file transfer, and conferencing capabilities.

Data Collection Systems let you collect, correlate and evaluate information needed to manage projects and build consensus among team members. You can access digital data in external databases or Web sites; capture written information via scanning, or use a unique electronic questionnaire to collect original information from individuals.

Knowledge Management Capabilities organize and manage information in an electronic library that grows with your needs. You can search the library and retrieve the information you need by clicking a mouse. You can also quickly structure and re-structure the library to meet the needs of different user groups.

Center Management Capabilities let you identify who is in your virtual center, manage Web site traffic, and create a site map of your virtual center.

Planning and Management Tools including a unique Problem Management System let you collect and prioritize information to develop strategic plans, coordinate their tactical implementation, and resolve problems along the way. You can track progress, coordinate activities, manage action items, isolate and address issues, solve problems, and assess end results using metrics correlated to program goals.

INSTALLATION REQUIREMENTS

Option #1: Eliminate the need for new hardware by letting INFORUM Solutions, Inc. host your virtual center. This 'no risk' approach gets your system up-and-running quickly and affordably. All you need is a web browser (Netscape Navigator 4.78+ or Microsoft's Internet Explorer 5.5+).

Option #2: For complete control over your virtual center, install the system on your own server at your location. This option requires:

- System running Windows NT 4.0+, Windows 2000, or Macintosh OS 10.2+
- Web Server (Same as Macromedia ColdFusion Application Server)
- Macromedia ColdFusion Application Server 4.5+
- Access to Internet Mail Services
- Web Browser (Netscape Navigator 4.78+ or Microsoft's Internet Explorer 5.5+)

GET STARTED TODAY!

Priced for affordability, INFORUM Virtual Center is ideal regardless of the size of your budget or the number of users. Its 30-day, money-back guarantee (including free hosting and support services for that 30-day period) also makes it a risk-free investment. To place an order or to learn more about INFORUM Virtual Center log onto our Web site at www.INFORUMSolutions.com



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